



Presentation Skills

Reading maketh a Full Man, Writing maketh an Exact Man, Speaking maketh a Ready Man
- Francis Bacon

KEY OBJECTIVES

- To be fully aware and appreciate the importance of presentation skills
- To acquire the basic skills of presentations for usage at the work place
- To be able to convey messages to your listeners through effective communication skills
- To be an effective presenter of ideas at all occasions

METHODOLOGY

This Program focuses on the key areas of presentation skills. It includes lectures, exercises and actual practice sessions. The Program is highly participative in nature and as such the number of participants should not exceed twenty

Dates:

26 & 27 June 2018 (Tue & Wed)

Time:

9.00am to 5.00pm

Venue:

CDC Consulting Sdn Bhd (address as below)

Fee:

RM1,500 plus 6% GST

***Early bird discount if registered one month before commencement*

Who Should Attend?

The emphasis of this programme is on making a presentation effectively. It can also be customised to include a segment on conducting a sale presentation. This programme is designed for executives who have to make presentations to external as well as internal audience



This programme is HRDF claimable



TRAINER'S PROFILE

Dr. George Koshy
Bachelor of Economics, MBA (UM),
DBA (U.S.)

- Experienced in the field of human resource management since January 1965.
- Holds a Bachelor of Economics Degree from the University of Malaya (1965) as well as an MBA from the same University.
- Awarded a German government scholarship to pursue a post-graduate Diploma in Industrial Management in West Germany.
- In early 2004 he successfully completed the Doctorate in Business Administration (DBA) from USA
- Presented Papers at conferences in Malaysia and Asean countries. In 1998, he was invited to write a series of articles for the STAR newspaper on various aspects of retrenchment.



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Program Registration Form

Program Title	:	Effective Presentation Skills
Date	:	26 & 27 June 2018
Venue	:	CDC Consulting Sdn Bhd

Participant(s) Name : (1) _____ (4) _____
 Dato'/Dr/Mr/Mrs(as per IC)
 (2) _____ (5) _____
 (3) _____ (6) _____

Company Name & Address: _____

Designation : _____ NRIC : _____
 H/P : _____ Tel (O): _____
 Fax : _____ Email : _____

Contact Person: _____ Tel(DL): _____
 Designation : _____ Email: _____

Please Tick :

- RM 1,590*** per participant (**Individual Booking**)
- RM 1,325*** per participant (**Group Booking**) register 6 participants

Less RM100 (before 6% GST) per participant (Early Bird) registration before 25 May 2018

Payment Details: Cheque No: _____ Amount (RM): _____

All cheques must be made payable to **CDC CONSULTING SDN BHD**, crossed and marked **A/C payee only**)

* Price inclusive of 6% GST

Cancellation:
 Please inform us in writing of any changes in your registration at least 2 weeks before commencement of seminar, after which 25% of course fee will chargeable. If no notification for cancellation received by commencement date, the full course fee will be charged. However, replacements are allowed.



Please fax or email this registration form to:
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